

## Members of the Local Launch Team for the emr<sup>XL</sup> Upgrade

Please use this form as a guide to determining the members of your Local Launch Team. You may submit this information to the emrXL Developers electronically on the emr<sup>XL</sup> Resource Center.

Role	Primary Responsibilities	First & Last Name	Title	E-mail Address
<b>Clinical Team Representative</b>	<ul style="list-style-type: none"> <li>Ensure active staff participation in online trainings, Q&amp;A sessions, and discussions.</li> <li>Act as a bridge between the clinical staff and the new emr<sup>XL</sup> system.</li> <li>Guide through training and implementation processes.</li> </ul>			
<b>Data Management Specialist</b>	<ul style="list-style-type: none"> <li>Ensure emr<sup>XL</sup> captures essential data accurately.</li> <li>Manage data collection processes across various service lines.</li> <li>Provide comprehensive EMR system knowledge.</li> <li>Handle data-related inquiries from staff.</li> </ul>			
<b>Senior I.T. Specialist</b>	<ul style="list-style-type: none"> <li>Collaborate with emr<sup>XL</sup> developers for system compatibility with the clinic's I.T. infrastructure.</li> <li>Ensure technical readiness for emr<sup>XL</sup> launch.</li> <li>Oversee the system's performance during testing and after launch.</li> </ul>			
<b>Training Coordinator</b>	<ul style="list-style-type: none"> <li>Manage training schedules for emr<sup>XL</sup> transition.</li> <li>Ensure staff preparation and alignment with the transition.</li> <li>Coordinate effective communication between the Local Launch Team and staff.</li> </ul>			
<b>Senior Management</b>	<ul style="list-style-type: none"> <li>Provide strategic direction for the emr<sup>XL</sup> transition.</li> <li>Offer overarching leadership to the Local Launch Team.</li> <li>Demonstrate organizational commitment to the emr<sup>XL</sup> launch.</li> <li>Energize the team and staff for a successful transition.</li> </ul>			
<b>Pharmacist</b>	<ul style="list-style-type: none"> <li>Works with the Clinical Team to categorize existing medication stock prior to launch.</li> <li>This role does not need to be a permanent member of the Local Launch Team.</li> </ul>			

\*additional individuals may be added if necessary, but be careful not to make the Local Launch Team too large.